



PREVENTION MONTHLY AIRS CALL MINUTES – FEBRUARY 12TH, 2024

Did someone forward you these meeting minutes? If you'd like to be added to the distribution list to receive the invites and minutes for the Prevention Monthly AIRS call, please email PreventionDataUnit@health.ny.gov

Attendees

Agency	
AIDS Center of Queens County	Harm Reduction Coalition
Albany Damien Center	Hetrick Martin Institute
Alliance For Positive Health	Iris House
Asian & Pacific Islander Coalition	Latino Commission on AIDS
BOOM!Health	Long Island Crisis Center
Bridging Access to Care	Mount Sinai Medical Center
Bronxworks	Osborne Association
CAMBA, Inc.	Oswego County Opportunities
Centro Civico of Amsterdam	Pathstone Corporation
Chinese-American Planning Council	Research Foundation of SUNY Binghamton
Circulo De La Hispanidad	Southern Tier AIDS Program
Cornerstone Family Healthcare	St Johns Riverside Hospital
Destination Tomorrow	Syracuse Model Neighborhood Facility
Dominicana Womens Development Center	The Mary Imogene Bassett Hospital
EOC of Suffolk	The University of Rochester
Erie 1 BOCES	Trillium Health
Family Services Network of New York	Turning Point, Inc
Gay Mens Health Crisis	Urban League of Westchester County
Haitian Centers Council	Voces Latinas

AIDS Institute Staff: *Maureen Burns, Sara Seo, Ron Massaroni, Marum Sadiq, Nkechi Oguagha, Dayna Griles-Brown, Eden Solomon*

Full Recording

[Full Recording Here](#) (approx. 29 minutes)

Important Announcements

AIRS 9.0.60 is here!

Upgrade files can be found at [Freshdesk](#) - You must upgrade to AIRS Version 9.0.60 before you will be able to upgrade to any future versions.

Please add PreventionDataUnit@health.ny.gov to your emails Safe Sender list so our emails don't bounce back or go to your junk folder!

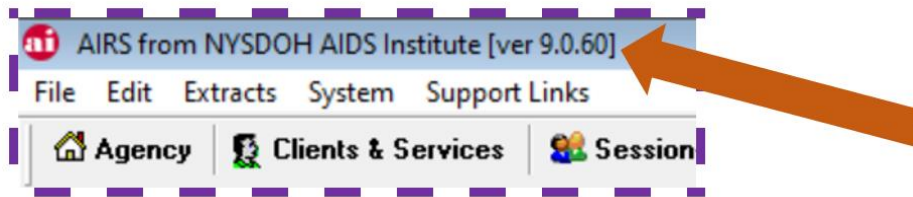
Please backup your data and verify that its being done correctly

[Guide To Backup AIRS using AIRS Utilities](#) & [AIRS Backup Protocols](#)

Meeting minutes from previous monthly conference calls can be found [here](#)

AIRS and ERA

1. AIRS current version -- 9.0.60 (Released 12/1/23)



- You can find instructions for upgrading and upgrade files at [Freshdesk](#)
- If you are having any technical issues while trying to upgrade or after upgrading, please contact NetSmart – SUPPORTAIRS@ntst.com
- **This version of AIRS is required for the RSR submission**
- **This version of AIRS is required to have access to the new SDOH mapping required for some initiatives.**
- Please set aside some time to get your AIRS system upgraded in a timely manner.
- Please review and share the Release Notes as appropriate
- You must be upgraded to AIRS Version 9.0.60 or you will not be able to upgrade to future versions
- A patch has gone out to update certain services to make them RSR eligible. Agencies who need the patch will be contacted. The patch version is 9.0.61. It is okay to be at 9.0.60

2. The Upcoming AIRS Upgrade

- Race and ethnicity variables will be modified based on feedback received from our monthly prevention call.
 - Ethnicity will be filled out first and if Hispanic ethnicity is selected, the race variable will offer a “Chose not to respond” or “Other” option
 - The “Details” for each race category will change to allow you to check as many subcategories as applicable.
- The HIV risk assessment will be modified to change some required fields to optional
 - This is to facilitate data entry and to decrease use of the risk assessment as a “checklist”. Programs should ask open ended questions and document in the risk assessment as appropriate
- The HCV risk assessment will be trimmed down and some of the fields will be discontinued.
- Utilities will be upgrades to take away the requirement for passwords to be exactly 10 characters.
- Updated data collection forms are posted on AIRSNY.org when AIRS upgrades go out.

3. ERA current version - 1.0.9.8

- The Data Unit is available to assist you or your IT department with installing or upgrading ERA. Please email: PreventionDataUnit@health.ny.gov for assistance
- A new version of ERA is underway and stay tuned for a release date!

4. AIRS Training

- AIRS training documentation and videos can be found at www.airsny.org
- Online training occurs monthly, and it is recommended to sign up at www.airsny.org to receive notifications of these trainings

5. The future of AIRS is underway

- At this stage, there are no solid dates we can give you for the timeline of this project.
- **Comments and questions about the future of AIRS can be sent to FUTUREAIRS@health.ny.gov**

Social Determinants of Health Mapping

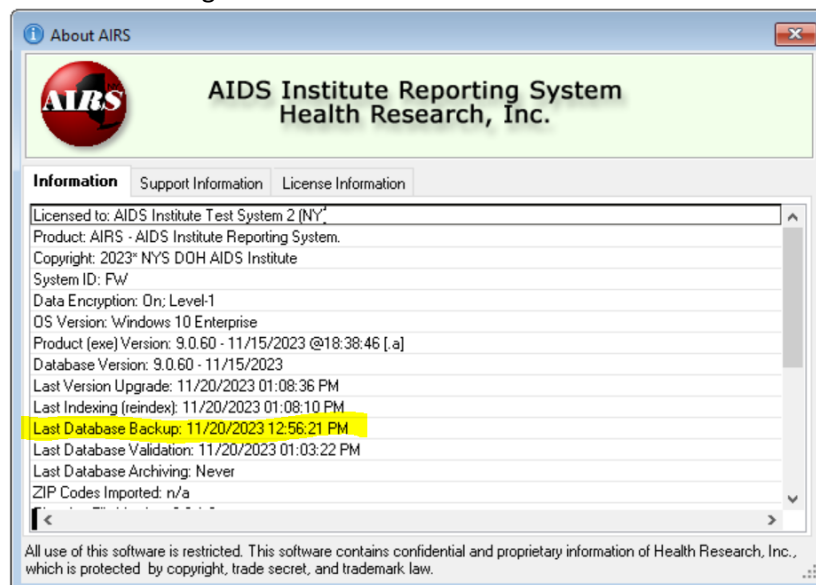
1. AIRS 9.0.60 allows you to be mapped for the new Social Determinants of Health Service Category. **You will not be able to have the Social Determinants of Health service category if you are not upgrades to AIRS 9.0.60!**
2. Agencies with CHI and YMSM contracts should look forward to receiving planning files with the new Social Determinants of Health service category.
3. The encounter will also be called Social Determinants of Health and there will be a variety of services available that tie back to the SDOH assessment.
4. More to come on this topic!

Backing Up

1. An attestation will be sent out early March (March 1 – already been sent out).
 - a. Goes out to a small number of contacts for each agency and requires coordination to answer the survey.
2. Friendly reminder to back up your system on a regular basis.
 - If you lose your data and don't have a backup it can take MONTHS to get it back, and it will not be complete
 - **Please verify that your backups being run through utilities are being saved to the correct folder and then save them on an encrypted external flash drive as well.**
 - **Your IT team is responsible for any nightly server backups.**
 - Be sure to perform a backup before creating and submitting extracts. This way the backup information will be reflected in the data being sent to us in the extracts.
 - Your RCMR will tell you when your last recorded backup was:

Agency Extract and Mapping Dates	
Data below is based on AIRS data entered through -- 10/31/2023	
AIRS Version	9.0.54
Extract Created	10/31/2023
Last Backup	07/09/2023 Agency should be contacted and asked to perform an AIRS Utility backup.
Mapping Updated	10/20/2023
Mapping Sent	10/20/2023
Mapping Loaded	10/23/2023
Target Created	09/27/2023

- You can also check when your last Utilities backup was by logging into AIRS, click on system, and then About AIRS. You will see the following information:



Contact the Prevention Data Unit

- If you have any general questions or requests for the Prevention Data Unit, you can direct those requests to PreventionDataUnit@health.ny.gov

Meeting Minutes Attachments and follow up materials

Previously shared but always useful:

Backing up:

- [AIRS Backup Protocols](#)
- [How To Backup AIRS using AIRS Utilities](#)

Running and submitting your AIRS data extracts:

- **Check out the** [video tutorial on the new extracts process here](#)
- **Check out the new guide on** [How to Create and Submit Monthly Data Extracts](#) (10/2023)

How to enter HIV testing in AIRS:

- CTR Module in AIRS: [How2 Enter CTR](#)

Getting the most out of ERA for program monitoring and evaluation – Installing, Upgrading and Available Reports

- [ERA User Guide](#)

See you in March!

Next Prevention conference call is Monday March 11th, 2024, at 10am

Suggestions for topics and trainings are always welcome!

PreventionDataUnit@health.ny.gov